

**ILLINOIS POLICE OFFICERS' PENSION INVESTMENT FUND
POLICY AND PROCEDURES**

POLICY NUMBER: PP-2020-03
SUBJECT: BOARD OF TRUSTEES ELECTION POLICY
EFFECTIVE DATE: JULY 10, 2020
AMENDED: AUGUST 14, 2020
AMENDED: SEPTEMBER 11, 2020
AMENDED: DECEMBER 2, 2020
AMENDED: APRIL 8, 2022
AMENDED: JULY 21, 2023

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A. INTRODUCTION

1. For the election of the permanent trustees, the Board of Trustees shall administer all elections. (40 ILCS5/22B-116)
2. Nothing in the Pension Code prohibits the Fund from contracting with a third party to administer the election in accordance with the Pension Code.
3. For the purposes of obtaining information necessary to conduct elections under this Section, participating pension funds shall cooperate with the Fund. [40 ILCS5/22B-116(a)].

B. DEFINITIONS

1. The terms “Fund,” “Board,” “Board of Trustees,” or “Pension Board” shall refer to the Board of Trustees of the Illinois Police Officers’ Pension Investment Fund (IPOPFI) created by 40 ILCS 5/22B-101 et seq.
2. The term "Participating pension fund" means any pension fund established pursuant to 40 ILCS 5/3 that will or has transferred securities, funds, assets, and moneys, and responsibility for custody and control of those securities, funds, assets, and moneys, to the Fund.
3. The term “**active member**” shall refer to an active police officer participating in an Article 3 Pension Fund.
4. The term “**beneficiary member**” shall refer to a retired pensioner, disabled pensioner, surviving spouse, minor children, disabled children, and dependent parents receiving benefits from an Article 3 Pension Fund. If a special need trust as described in Section 1396p(d)(4) of Title 42 of the United States Code, as amended from time to time, has been established for a disabled adult child, then the special needs trust may stand in lieu of the disabled adult child as a beneficiary for the purposes of this article.
5. The term “**municipal member**” shall refer to any mayor, president, chief executive officer, chief financial officer, or other officer, executive, or department head of a municipality that has a participating pension fund.
6. The term “**Illinois Municipal League**” refers to the unincorporated, nonprofit, nonpolitical association of Illinois cities, villages, and incorporated towns described in Section 1-8-1 of the Illinois Municipal Code.

7. The term “authorized agent” means a firm or individual hired by the Board of Trustees of Trustees or the Fund to conduct specified roles and responsibilities associated with the election of the Board of Trustees.
8. The term “Conflict Counsel” means a firm or individual hired by the IPOPIF Board of Trustees.
9. For language throughout this document not exclusively defined within this section, refer to the definitions under Article 1 (and Article 3) of the Illinois Pension Code, 40 ILCS 5.

C. COMPOSITION OF THE BOARD OF TRUSTEES OF THE FUND (40 ILCS5/22B-115(b)(1)(2)(3)(4))

1. The Board of Trustees shall consist of 9 members as follows:
 - a. Three members who are mayors, presidents, chief executive officers, chief financial officers, or other officers, executives, or department heads of municipalities that have participating pension funds and are elected by the mayors and presidents of municipalities that have participating pension funds.
 - b. Three members who are participants of participating pension funds and are elected by the participants of participating pension funds.
 - c. Two members who are beneficiaries of participating pension funds and are elected by the beneficiaries of participating pension funds.
 - d. One member recommended by the Illinois Municipal League who shall be appointed by the Governor with the advice and consent of the Senate.

D. TERMS OF OFFICE (40 ILCS5/22B-116(f))

1. The elected trustees shall each serve for terms of 4 years commencing on the first business day of the first month after election commencing as of January 1, 2021:

a. Municipal Member Trustees (Item (1) of subsection (b) of Section 22B-115)

i. **Trustee 1:**

1. January 2021 – December 2022
2. January 2023 – December 2026

ii. **Trustee 2:**

1. January 2021 – December 2024

iii. **Trustee 3:**

1. January 2021 – December 2024

b. Active Member Trustees (Item (2) of subsection (b) of Section 22B-115)

i. **Trustee 4:**

1. January 2021 – December 2022
2. January 2023 – December 2026

ii. **Trustee 5:**

1. January 2021 – December 2022
2. January 2023 – December 2026

iii. **Trustee 6:**

1. January 2021 – December 2024

c. Beneficiary Member Trustees (Item (3) of subsection (b) of Section 22B-115)

i. **Trustee 7:**

1. January 2021 – December 2022
2. January 2023 – December 2026

ii. **Trustee 8**

1. January 2021 – December 2024

2. The Illinois Municipal League trustee appointed pursuant to item (4) of subsection (b) of Section 22B-115 shall serve for a term of 2 years commencing as of January 1, 2021:

i. **Trustee 9:**

1. January 2021 – December 2022
2. January 2023 – December 2024

E. NOMINATION OF CANDIDATES OF THE BOARD OF TRUSTEES

1. At the **June 9, 2023** meeting of the Board of Trustees, the Executive Director shall advise the Board of Trustees of the vacancy of the Trustee 6 seat for the Active Participant Member for whom an election is required.
 - a. The advice to the Board of Trustees shall include the process for the nomination and election of the vacant trustee seat.
 - b. The Board of Trustees shall vote to affirm the advice received and authorize the opening of the Board election process.
 - c. The Board of Trustees shall set the opening of the nomination process for **June 26, 2023**, and the closing date of **4:30 p.m. Central Time on August 4, 2023**, for when the completed nomination petitions shall be received by the Executive Director or authorized agent.
2. All nominations for election shall be conducted with a paper nomination process as presented in Section Q and will be available on the IPOPIF website (www.ipopif.org) for downloading by any potential candidate.
3. Each petition for an elected trustee shall be executed as follows, **per (40 ILCS5/22B-116(b))**:
 - a. for **trustees to be elected by active participants**, by at least 400 participants.
 - i. **Active member trustee** nomination petitions will be available on the IPOPIF website (www.ipopif.org).
4. Each petition page will allow for up to ten signatures and will be required to include the Circulator's name and original signature along with a Notary stamp and seal.
5. Following the authorization of the nomination process for the election of the member of the Board of Trustees, the Executive Director or authorized agent shall notify all qualified electors in the participating pension funds of the election.
 - a. Notification of the qualified electors shall take place as soon as practical following the Board's authorization of the election process.
 - b. The notification shall include the class of the seat to be elected and information about the candidate application and nomination petition process.

- c. Any qualified candidate that is interested in participating in the election for the vacant Board Trustee seat will be required to obtain a nominating petition from the IPOPIF website (www.ipopif.org).
 - i. Nomination petitions may be requested at any time during the nomination process but completed nominating petitions **must be received at the Pension Fund office by no later than 4:30 p.m. Central Time on August 4, 2023**, in order for a candidate to be considered for the election.
 - b. The interested candidates will be required to provide appropriate contact information to the Executive Director, or authorized agent on a Statement of Candidacy form, as presented in Section Q, and will be available on the IPOPIF website (www.ipopif.org) for downloading by any potential candidate.
 - c. This contact information will be confidential and will be used solely to assist in the IPOPIF in the conduct of the nomination and election process.
6. The nomination petition filing period will close at **4:30 p.m. Central Time on August 4, 2023**. At this time, the Fund’s Executive Director and/or authorized agent will examine the nomination petitions for accuracy and verify that each nominating petition contains the required number of respective electoral signatures.
- a. Candidates who fail to furnish the required number of eligible signatures will be disqualified.
 - b. Only electors of the specific class of trustee are qualified to sign the nominating petition(s) candidates within their respective class. **The individuals signing the nominating petition must be members of the eligible electing class at the time they sign the petition.**
 - c. Qualified electors may sign a nominating petition for more than one candidate in each election but may not sign any nominating petition more than once.

F. CANDIDATE BALLOT AND BIOGRAPHICAL STATEMENTS

- 1. The candidate may submit a *short ballot designation* that will be printed on the official ballot along with the candidate’s name.
 - a. Such designation shall be limited to the candidate’s title, office, employment classification or similar position held by the candidate.

- b. This designation shall not be more than forty (40) characters in length, including spaces. If the ballot designation submitted by the candidate exceeds the foregoing space limitation, no ballot designation shall be printed for that candidate.
2. The candidate may submit a *biographical candidate statement* that will be included with the official ballot packet. The biographical candidate statement shall be no more than four hundred (400) words in length and must be contained on a single sheet of 8 ½ by 11-inch paper and shall be of camera-ready quality. Candidates may submit an electronic version of the statement to the Executive director or authorized agent.
 - a. The Executive Director shall not edit a biographical candidate statement and will have sole authority to exclude a candidate statement provided the Executive Director can articulate the reasons for taking this action.
 - b. The Executive Director shall notify the candidate of the decision to exclude the candidate statement and shall provide the reason(s) for the decision.
 - c. A candidate shall be permitted to re-submit a candidate statement during the nomination process but in no case will a statement be accepted after the close of the nomination period.
3. The candidates' biographical statement will be included with the official ballot packet. The Fund shall determine the format of the biographical statement and may condense all biographies into one sheet. The Fund will not respond to requests for biographical candidate statements to be mailed to requesting parties.

G. ADDITIONAL CAMPAIGN MATERIALS

1. The distribution of any information, publications, fliers and similar materials used by a qualified candidate or interested third party shall be considered additional campaign materials.
2. There shall be no provision for the Fund and any authorized agent of the Fund to support a qualified candidate or interested third party in the distribution of additional campaign materials related to the election of the Board of Trustees.
3. In the event a qualified candidate or third party distributes additional campaign materials for the election of the Board of Trustees, such materials should disclose that they are not endorsed by the Fund or the Board of Trustees.

H. CHALLENGE OF NOMINATION PETITIONS AND ELECTION RESULTS

1. For purposes of this section, the filing of a written request must be made simultaneously to the Executive Director and the Conflict Counsel via certified mail and email at the following addresses:
 - a. Illinois Police Officers' Pension Investment Fund
Attention: Executive Director Richard White
456 Fulton Street, Suite 402
Peoria, IL 61602
[Email: rwhite@ipopif.org](mailto:rwhite@ipopif.org)
 - b. Marisel Hernandez
Jacobs, Burns, Orlove & Hernandez, LLP
One North LaSalle Street, Suite 1620
Chicago, IL 60602
Email: MHernandez@jbosh.com
2. Any person may request to examine filed nominating petitions following the submission deadline date of **August 4, 2023** by filing a written request with the Executive Director. Within a reasonable time, and during normal business hours, an appointment will be made to accommodate the request for examination, provided the following limitations are met:

- a. Petitions to be examined will be duplicate copies of the original petitions filed, with any personal identifying information redacted.
 - b. Petitions will only be examined at a location determined by the Executive Director.
 - c. Petitions may not be removed, photocopied, or duplicated by any means, from the designated viewing location, except as required under the Illinois Freedom of Information Act.
3. Any prospective candidate or eligible voter may challenge the *nomination petition validation process* by submitting a written statement to the Executive Director and Conflict Counsel identifying the specific aspects of the nomination petition process that is being challenged.
 - a. **A written challenge to a nomination petition may be submitted beginning on August 14, 2023, but must be physically received at the Fund office no later than August 17, 2023 at 4:30 p.m. Central Time. All challenges must be submitted in writing via certified mail and e-mail to the Executive Director and the Conflict Counsel at the addresses specified in Section H-1 of this Policy.**
 - b. The Conflict Counsel shall consider the challenges between **August 21-29, 2023**. A written notice of the Recommended Decision and Order shall be mailed to the challenger by **4:30 p.m. Central Time on September 1, 2023**.
 - c. The Board of Trustees shall meet on **September 15, 2023**, and either: 1) adopt the Recommended Decision and Order of the Conflict Counsel, or 2) adopt all, part or none of the Recommended Decision and Order and issue its own written Decision and Order consistent with the record and applicable law. The Board of Trustees shall issue and serve on all parties its written Decision and Order.
4. Any challenge to the *certified election results* may be made by submitting a written statement to the Executive Director and Conflict Counsel at the addresses specified in Section H-1 of this Policy and identifying the specific aspects of the election process that is being challenged.
 - a. **A written challenge to the election process or results may be submitted beginning on November 7, 2023 but must be physically received at the Fund office by no later than November 8, 2023 at 4:30 p.m. Central Time. All**

challenges must be submitted in writing via certified mail and e-mail to the Executive Director and the Conflict Counsel at the addresses specified in Section H-1 of this Policy.

- b. The Conflict Counsel shall consider the challenges between November 9-14 2023. A written notice of the Recommended Decision and Order shall be mailed to the challenger by **4:30 p.m. Central Standard Time on November 16, 2023.**
 - c. The Board of Trustees shall meet on December 15, 2023 and either: 1) adopt the Recommended Decision and Order of the Conflict Counsel, or 2) adopt all, part or none of the Recommended Decision and Order and issue its own written Decision and Order consistent with the record and applicable law. The Board of Trustees shall issue and serve on all parties its written Decision and Order.
5. A challenge to the nomination petition or election result, as defined in this Section may be made only by an elector member of the same class as the candidate being challenged.
6. Processing Objections
- a. A written challenge to a nomination may be submitted beginning on **August 14, 2023 but** must be physically received by the Executive Director and Conflict Counsel by no later than **4:30 P.M. Central Time on August 17, 2023.**
 - b. A written challenge to the election process or results may be submitted beginning on **November 7, 2023 but** must be physically received by the Executive Director and Conflict Counsel by **4:30 P.M. Central Time on November 8, 2023.**
 - c. No later than 4:30 PM CT on the business day after receipt of an objector’s petition, the Executive Director of the Fund (“Executive Director”) shall transmit to the objecting party (“Objector”), the individual named as nominee in the nominating petition (“Candidate”), and the Fund’s Conflict Counsel (“Hearing Officer”) the following documents, including any attachments provided:
 - i. the Objector’s objecting petition.
 - ii. the Candidate’s petition being objected to; and
 - iii. the Objector’s, Candidate’s, and Hearing Officer’s contact information (physical address, telephone number and e-mail address).
 - iv. IPOPIF Election Policy (Rules).

- d. The Executive Director shall transmit this information via registered or certified mail, first class mail, and email. The Executive Director may, but is not required to, call the Objector, the Candidate, and/or the Hearing Officer. Such call shall be made strictly for notice purposes and the substance of the dispute shall not be discussed.
- e. By 4:30 PM CT on the second business day after the Executive Director has transmitted the above-listed documents, the Objector, the Candidate, and the Hearing Officer shall agree upon the date and time at which the hearing on the objecting petition (“Hearing”) shall take place. These hearings shall be conducted via a digital platform, such as Zoom.
- f. **However, in no case may the Hearing be scheduled for any date later than August 29, 2023, for Nomination Challenges or November 14, 2023, for Election Result Challenges.**
- g. Unless otherwise designated by the Hearing officer. These hearings shall be conducted via a digital platform, such as Zoom.
- h. . Any party that will be represented by counsel at the Hearing must disclose that fact by the time the Hearing is scheduled.

7. Hearing

- a. The Hearing shall not be after **August 29, 2023, for Nomination Challenges or November 14, 2023, for Election Result Challenges**. At the Hearing, the Hearing Officer shall adopt further rules and procedures for the introduction of evidence and the presentation of arguments as the Hearing Officer sees fit to do so. While strict rules of civil procedure shall not be followed, they are encouraged, and fundamental rules of fairness shall apply. The further rules and procedures so adopted shall not be inconsistent with the rules and procedures set forth herein. The Hearing Officer shall have all powers necessary to conduct the hearing through the decision of the Hearing Officer.
- b. The procedures to be utilized for the Hearing are as follows:
 - i. Each Hearing shall adjudicate only one objecting petition unless (a) multiple objecting petitions present the same question of fact and (b) conducting a Hearing that adjudicates multiple objecting petitions would

not prejudice the rights of any party to any petition. In that case, the Hearing Officer may, in his or her discretion, adjudicate multiple objecting petitions in a single Hearing.

- ii. No Hearing shall be continued for the sole purpose of allowing time to file a motion or a response thereto. However, all matters that are or would be raised by motion, and all responses thereto, shall be heard fully at the Hearing.
- iii. The Objector has the burden of proving the petitions were improperly obtained, that signatures are invalid or that the petition process was otherwise faulty.
- iv. A court reporter may attend the Hearing and record the testimony at the expense of the party, or parties, who desire one.
- v. At the outset of each Hearing, the Hearing Officer will introduce as part of the record the Candidate's nominating petition(s), the objector's petitions(s), and any attachments. Either the Objector or the Candidate may introduce other such evidence as exhibits that he or she believes are pertinent to the proceedings.
- vi. Either the Objector or the Candidate will have the opportunity to make legal objections to any of this documentation or evidence. Rulings on all legal matters will be made by the Hearing Officer.
- vii. Either the Objector or the Candidate may make an opening statement.
- viii. The Objector is considered the moving party and will proceed first with his or her case in chief.
- ix. Either the Objector or the Candidate may present evidence and testimony in support of their claims and cross-examine such witnesses that may testify, if any.
- x. The Hearing Officer shall have the opportunity to cross-examine any witness.
- xi. At the close of evidence, the Objector and the Candidate may make a closing statement. No post hearing briefs shall be allowed.

- xii. In the event a Hearing cannot be completed on the date it begins, it shall be continued to a date agreeable to all parties until it has been completed.
- xiii. After the conclusion of the Hearing, the Hearing Officer shall write a Recommended Decision and Order for consideration by the Board of Trustees.
- xiv. The Board may adopt all, part or none of the Recommended Decision and Order consistent with the record and applicable law and issue its own written Decision and Order.

c. **In any case, the Board shall approve a written Decision and Order by September 15, 2023 for Nomination Challenges and December 15, 2023, for Election Result Challenges.**

8. The Decision and Order approved by the Board shall become the final administrative decision as to the Objector's objecting petition for purposes of the Administrative Review Law. Such final written decision shall be subject to administrative review pursuant to the Illinois Code of Civil Procedure and the Administrative Review Law, 735 ILCS 5/3-101 *et seq.* The Board shall issue and serve on all parties its written Decision and Order pursuant to Admin. Rev. Law.

I. PROCEDURES FOR APPROVING CANDIDATES AND THE ELECTION PROCESS

- 1. At the meeting of the Board of Trustees on **September 15, 2023**, the Executive Director of the Fund shall advise the Board of Trustees of Trustees of the results of the nomination process and identify the candidates that are qualified for the election. The Board of Trustees of Trustees shall vote to approve the candidates and authorize the initial election process for the Board election.
- 2. Any candidate may, in writing, withdraw his or her nomination petition at any time. A candidate nomination petition that has been withdrawn may not be renewed.
- 3. If a candidate should withdraw or become ineligible for the Board position after submission of the candidate nomination petition, the Board of Trustees shall declare the candidate ineligible and remove the candidate from the election ballot. If a candidate should withdraw or become ineligible for the Board position after the printing of the

ballots, that candidate's votes shall not be counted. All other votes for eligible candidates on the same ballot shall be counted.

4. Candidates may be disqualified from the election and removed from the ballot for any of the following reasons:
 - a. Submission of a nominating petition with less than the requisite number of signatures for their respective class. Candidates will be allowed to resubmit nominating petitions, provided they are physically received by the required date/time specified in Section E.
 - b. Failure to submit the completed nomination petition by the required date/time specified in Section E.
 - c. As further described in Section H, an approved decision by the Board of Trustees following a finding by Conflict Counsel that a candidate violated a procedure in the Election Policy.
5. Following the authorization of the election process, the authorized agent shall notify all qualified electors on or after **October 3, 2023**.
6. There shall be no provision for write-in Candidates.

J. ADMINISTRATION OF ELECTIONS (40 ILCS5/22B-116)

1. The Executive Director or authorized agent shall cause the names of those persons nominated for the Board of Trustees to be printed upon ballots of such form as may be determined by the Fund.
 - a. A separate black-and-white ballot shall be used for each class of trustee.
 - b. The board or authorized agent shall prepare and send ballots, biographical statements and ballot envelopes to the municipal representatives, participants and beneficiaries eligible to vote in accordance with these rules.
 - c. The ballots shall contain the names of all candidates in alphabetical order.
 - d. The ballot envelope shall have on the outside a form of certificate stating that the person voting the ballot is a municipal representative, participant or beneficiary entitled to vote.

- e. Municipal representatives, participants and beneficiaries, upon receipt of the ballot, shall vote the ballot and place it in the ballot envelope, seal the envelope, execute the certificate thereon, and return the ballot to the Fund.
2. Election ballots shall be mailed to each qualified elector on or after **October 3, 2023**.
3. In lieu of conducting elections via mail balloting, as described in this Section, the Fund may instead adopt rules to provide for elections to be carried out in an electronic format.

K. COMPILATION OF ELECTOR DATABASE (40 ILCS 5/22B-116)

1. In order to conduct the trustee election, the Fund, Executive Director, or authorized agent shall compile a database of eligible electors for each class of trustee.
 - a. For municipal representative(s), the Fund, or authorized agent, may submit a request to each municipality with a participating pension fund requesting the name, title, email and mailing address for the eligible elector of that city, town or village.
 - b. For participants and beneficiaries, the Fund, or authorized agent, may submit a request to each participating fund requesting:
 - i. Names, email and departmental mailing addresses for all eligible participant electors.
 - ii. Names, class or status (retired pensioner, disabled pensioner, surviving spouse, minor children, disabled children, and dependent parents), email and home mailing address for all eligible beneficiary electors.
2. Once compiled, the elector database will become sole property of the Fund, be kept confidential and will not be released to any requesting party, subject to the requirements of FOIA.
3. If the necessary information is not received by **4:30 p.m. Central Time on August 18, 2023** the Fund may consider the municipal representative, participants, and beneficiaries to be unable to participate in the trustee election.

L. VOTING IN THE ELECTION (40 ILCS5/22B-116)

1. At any election, voting shall be as follows:
 - a. Each person authorized to vote for a specific class of trustee may cast one vote for each related position for which such person is entitled to vote and may cast such vote for any candidate or candidates on the ballot for such trustee position.
 - i. There shall be no provision for cumulative voting of candidates.
 - ii. If more candidates are selected than the number of positions to be elected, the ballot is invalid and will not be counted.
 - iii. If the number of candidates selected is fewer than the number of positions to be elected, the ballot is valid and will be counted.
 - b. If only one candidate for each position is properly nominated in petitions received, that candidate shall be deemed the winner and no election under this Section shall be required.
 - c. The individuals voting in the election must be members of the same candidate class they are voting for at the time they cast the vote.
2. The qualified electors shall receive an official ballot from the Fund or authorized agent which shall contain the name of the candidate and the ballot designation of the candidate.
3. The candidate biographical statement will be included with the official ballot packet.
4. Ballots must be physically received by the Fund or authorized agent by **4:30 p.m. Central Standard Time on October 31, 2023. OCTOBER 31, 2023** shall be designated the election date.
5. The authorized agent shall verify that each ballot is a qualified ballot for the election.
6. Only verified ballots will be tabulated.

M. TABULATION OF THE BALLOTS

1. The tabulation of the ballots will be conducted at the Fund office or location approved by the Board of Trustees.
2. The Board of Trustees authorizes that the ballots shall be tabulated on a daily basis, as received, by the election services vendor in accordance with procedures approved by the election vendor and IPOPIF. The final tabulation date will be **November 2, 2023**.

3. The Election Vendor will prepare a report that describes the process used by the election vendor to assure the accuracy of the ballot tabulation process. This report will be made available to the candidates and others.
4. The candidate or candidates receiving the highest number of votes for each class of trustee shall be elected. In the case of a tie vote, the winner shall be determined in accordance with procedures developed by the Department of Insurance.
5. The results of the election will be posted on the Fund's website by **4:30 p.m. Central Time on November 3, 2023.**

N. CERTIFICATION OF ELECTION RESULTS (40 ILCS5/22B-116)

1. The results of the election will be submitted for certification to the Board of Trustees of Trustees at the Regular Meeting scheduled on **December 15, 2023**, following the tabulation of the ballots.
2. The results shall be entered in the minutes of the first meeting of the board following the certification of the election results. (Tentatively scheduled for January 19, 2024).

O. IMPORTANT EVENT SCHEDULE OF THE 2023 SPECIAL TRUSTEE ELECTION

- June 9, 2023
 - Board of Trustees Regular Meeting
 - Declaration of the vacant trustee position and approval of the opening of the Election Process
- June 26, 2023 – August 4, 2023
 - Nomination Period for Candidates is open.
- July 21, 2023
 - Board of Trustees approval of revised Election Policy
- August 4, 2023
 - Nomination Period Closed
- August 14 -17 , 2023
 - Nomination Challenge Period for Candidates
- August 18, 2023
 - Deadline for participating police pension funds to provide elector information to IPOPIF.
- August 25, 2023
 - Elector information is provided to election services vendor.
- August 21-29 2023
 - Nomination Challenge Determination Period
- September 1, 2023
 - Nomination Challenge Decision Date
- September 15, 2023
 - Board of Trustees Regular Meeting
 - Review findings of Nomination Challenge Decision by Conflict Counsel, if necessary
 - Approval of candidate(s) and appropriate action to begin election ballot process, if necessary.
- October 3, 2023
 - Official ballot packets are mailed to qualified electors.
- October 3– October 31, 2023
 - Election Period. Ballots are tabulated on a daily basis by the election vendor.
- October 31, 2023
 - Election Date. Ballots must be received by 4:30 PM (Central Time).

- November 2, 2023
 - Election vendor conducts the Final Tabulation of Election Ballots.
 - Election vendor delivers electronic results of the election tabulation to IPOPIF by 4:30 PM (Central Time).
- November 3, 2023
 - IPOPIF will publicize the election results on the IPOPIF website by 4:30 PM (Central Standard Time).
- November 7-8, 2023
 - Election Challenge Period for Candidates
- November 9 -14, 2023
 - Election Result Challenge Determination Period
- November 16, 2023
 - Election Result Challenge Decision Date
- December 15, 2023
 - Board of Trustees Regular Meeting
 - Review findings of Election Result Challenge Decision by Conflict Counsel
 - Certification of Election Results by Board of Trustees of Trustees
 - Seating of the Board of Trustee
- January 19, 2024
 - Board of Trustee Regular Meeting
 - Results of trustee election entered into the minutes of the meeting.

P. POLICY REVIEW

1. The Policy is subject to change in the exercise of the Board of Trustees' judgement.
2. This Policy was adopted by the Board of Trustees on July 10, 2020.
3. This Policy was amended by the Board of Trustees on August 14, 2020:
 - a. Section H – 32; 33; 34; 35 (added to Policy)
 - b. Section I – 37; 38; 39. (added to Policy)
 - c. Section K – 45a and 45b ('shall' changed to 'may')
4. This Policy was amended by the Board of Trustees on September 11, 2020:
 - a. Section F – 23; 24 (revised)
 - b. Section J – 42a; 42b (revised)
 - c. Section L – 50 (revised)
 - d. Section M – 55;56 (revised)
 - e. Section O – Timeline revised
5. This Policy was amended by the Board of Trustees of Trustees on December 2, 2020
 - a. Section H – 28; 33e (revised)
6. This Policy was amended by the Board of Trustees on April 8, 2022.
7. This Policy was amended by the Board of Trustees on July 21, 2023 to address the procedures for a special election of the vacant active member trustee seat #6.

Q. ELECTION PROCESS FORMS

1. Candidate Petitions:

- **ACTIVE MEMBER TRUSTEE Candidate Petition**

2. Statement of Candidacy:

- **ACTIVE MEMBER TRUSTEE Statement of Candidacy:**

**ILLINOIS POLICE OFFICERS' PENSION INVESTMENT FUND
ACTIVE MEMBER TRUSTEE CANDIDATE PETITION**

We, the undersigned, qualified voters and members of an Article 3 Police Pension Fund and an **ACTIVE POLICE OFFICER** do hereby petition that the following named person shall be a Candidate for election as an **ACTIVE MEMBER TRUSTEE** to be voted for at the Illinois Police Officers' Pension Investment Fund Election to be held on **October 31, 2023**.

NAME: <hr/>		ACTIVE MEMBER TRUSTEE FOR THE ILLINOIS POLICE OFFICERS' PENSION INVESTMENT FUND	
ADDRESS: <hr/>			
VOTER/OFFICER'S SIGNATURE	VOTER/OFFICER'S PRINTED FULL NAME	POLICE PENSION FUND STREET ADDRESS	CITY,TOWN, OR VILLAGE
1.			
2.			
3.			
4.			
5.			
6.			
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9.			
10.			

State of Illinois)
) SS
 County of _____)

I, _____, (Circulator's Name) do hereby certify that the signatures on this sheet were signed in my presence, are genuine, and that to the best of my knowledge and belief the persons so signing were at the time of signing the petition **ACTIVE POLICE OFFICERS OF AN ARTICLE 3 PENSION FUND**, and their respective Pension Fund addresses are correctly stated, as above set forth.

 (Circulator's Signature)

Signed and sworn to (or affirmed) by _____ before me, on _____
 (Name of Circulator) (Insert Month/Day/Year)

Notary Stamp/Seal:

 (Notary Public's Signature)

ILLINOIS POLICE OFFICERS' PENSION INVESTMENT FUND

STATEMENT OF CANDIDACY ACTIVE OFFICER REPRESENTATIVE TRUSTEE

A Candidate for the Active Officer Trustee position must complete this information form and return it to the Illinois Police Officers' Pension Investment Fund's (IPOPIF) mailing address or email address listed below. Please return the completed document at your earliest convenience, *and no later than 4:30 p.m. (Central Daylight Time) on August 4, 2023.*

This information will be used solely by IPOPIF to communicate with the Candidate during the nomination and election process.

CANDIDATE INFORMATION ACTIVE OFFICER REPRESENTATIVE TRUSTEE

First Name

Last Name

Name to be Printed on Ballot

Home or Work Street Address

Home or Work City/State/Zip Code

(_____)

Home Phone Number

(_____)

Mobile Phone Number

Email Address

Participating Article 3 Pension Fund

NOTE: Candidates must complete the information in its entirety and return the form to:

Illinois Police Officers' Pension Investment Fund
456 Fulton Street, Suite 402
Peoria, IL. 61602

OR:

Email: info@ipopif.org

Subject Line: Active Officer Statement of Candidacy – INSERT FULL NAME

BALLOT DESIGNATION

The candidate may submit a *short ballot designation* that will be printed on the official ballot along with the candidate's name.

- Such designation shall be limited to the candidate's title, office, employment classification or similar position held by the candidate.
- This designation shall not be more than forty (40) characters in length, including spaces. If the ballot designation submitted by the candidate exceeds the foregoing space limitation, no ballot designation shall be printed for that candidate.

ENTER BALLOT DESIGNATION BELOW:

By signing below, I hereby certify that the preceding information and statements are true. I acknowledge that I have received, reviewed, and understand the IPOPIF Election Policy (Rules) and completed the Nomination Petitions as required by the Rules in order to be eligible for the Election Ballot.

Today's Date: _____ Signature: _____